



**CONNECTICUT  
RESOURCES  
RECOVERY  
AUTHORITY**

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## **MEMORANDUM**

**TO:** CRRRA Board of Directors  
**FROM:** Moira Benacquista, Secretary to the Board/Paralegal  
**DATE:** July 28, 2011  
**RE:** Notice of Special Telephonic Board Meeting

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There will be a special telephonic meeting of the Connecticut Resources Recovery Authority Board of Directors on Monday Aug. 1, 2011, at 11:30 a.m. The meeting will be available to the public in the Board Room at 100 Constitution Plaza, Hartford, CT 06103.

The purpose of this meeting will be:

1. Board Action will be sought Regarding a Master Coordination Agreement with the Central Connecticut Solid Waste Authority (Attachment 1).
2. Executive Session to discuss pending litigation, trade secrets, and personnel matters, security matters, pending RFP's, and feasibility estimates and evaluations.

Please notify this office of your attendance at (860) 757-7787 at your earliest convenience.

**MASTER COORDINATION AGREEMENT FOR  
MUNICIPAL SOLID WASTE DISPOSAL, PROCESSING AND  
RECYCLING SERVICES**

**FURTHER RESOLVED:** The President is hereby authorized to enter into the “Master Coordination Agreement for Municipal Solid Waste Disposal, Processing and Recycling Services” with the Central Connecticut Solid Waste Authority, substantially as presented and discussed at this meeting.

## **Discussion – Master Coordination Agreement**

In its RFQ, CCSWA indicated that it would require the successful respondent(s) to enter into a Master Agreement with CCSWA whereby CCSWA would exercise certain collective activities on behalf of all of its member municipalities that had entered into an MSA with CRRA. As part of the negotiation process with CCSWA, CRRA management has negotiated a Master Coordination Agreement with CCSWA.

The following are the major provisions of the Master Coordination Agreement:

- CRRA will provide copies to CCSWA of notices and other documents CRRA provides to CCSWA members with which it has MSAs;
- A representative of CCSWA may accompany the representative of a CCSWA member municipality with which CRRA has an MSA on any inspection authorized under the MSA; and
- CRRA, at the request of CCSWA, will provide reasonable assistance to CCSWA member municipalities with which CRRA has MSAs to develop programs to increase municipal recycling rates.

As with the Tier 4 MSA, CCSWA has indicated that the Master Coordination Agreement will be considered at its meeting on July 22, 2011. CRRA management will report to the CRRA Board on the outcome of the CCSWA meeting as part of the Board's consideration of this resolution.